## **AVOID POST HIRE CHARGES**

## 5 TIPS TO KEEP YOUR BUILDING IN TOP SHAPE!

Avoid making additional holes in the walls (inside or outside) for new power, data points or conduit – call your Portacom contact instead for guidance!

2 Be careful when putting things up on the walls (inside or outside) – any holes or residue (from double sided tape or silicone) can be difficult to remove. We can arrange for a vertiface pin board to be installed if required.

The shiny panel wall looks just like a whiteboard, but it's not. Whiteboard pens can permanently mark the walls. Please call your local Portacom contact to discuss the best way to fit whiteboards to the building.

Avoid damage to the exterior of the building, such as concrete splatter on walls or dents from site vehicles or equipment by planning ahead! Simply use a barrier to protect your building.

Be careful if you fit your own flooring to the building – carpet glue can be difficult to remove without damaging the building's existing flooring.

Adverse weather conditions can occur at any time. The safety of your team and others is important to us. Please ensure that the buildings is securely anchored and if in doubt, call your Portacom contact for guidance or request our team to attend your site to complete this for you.

We're here to help. Please contact your local Portacom contact to discuss any needs you may have.

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